

Saint Louis Christian College
GEN 100b—College Study Skills
Professor Alice Perrey
3 credit hours

Spring, 2012
No course prerequisites

Tuesday and Thursday
8:55-10:10 a.m.

MISSION STATEMENT

Saint Louis Christian College pursues excellence in the Word and develops servant leaders for urban, suburban, rural, and global ministry.

COURSE DESCRIPTION

College Study Skills provides opportunities for students to learn and adopt practical, specific techniques to promote success in college. Success strategies taught include personal analysis, goal setting, learning styles, concentration improvement, memorization, time management, active reading techniques, note taking, and test taking skills.

COURSE RATIONALE

College Study Skills is an in-depth study of techniques which are essential to success in college. This course is intended for those who enter college needing developmental studies in English, reading, and/or mathematics.

The purpose of College Study Skills is to teach students how to become better learners by developing efficient and effective studying behaviors. Many students begin college armed only with immature study behaviors that may or may not have been successful for them in high school. Students may quickly find, however, that what worked in high school fails to work in college. College Study Skills helps students learn and apply more mature study strategies, and select strategies based on the text, the task, and their own characteristics as learners.

It is important for students taking College Study Skills to understand that successful completion of the course demands practice. As strategies are taught, students are expected to apply them to college-level materials presented in class as well as to other courses in which they are enrolled. In addition, students are expected to engage in a variety of other activities that ask them to problem-solve what they might be asked to do in other classes and to respond to scenarios that ask them to give advice to fictitious students about learning in college.

This introductory course is designed to position the student for success at SLCC. It contributes to the fulfillment of these Student Learning Objectives:

- Be capable and reliable communicators of the Bible.
- Possess a permanent thirst for wisdom.
- Enthusiastically support the values, goals, personnel, and programs of the college.

This course also partially fulfills this General Studies Divisional Objective:

- Given instruction in the communication skills, the student will demonstrate the ability to communicate effectively and will be able to use a variety of research and documentation techniques.

COURSE OBJECTIVES

Upon satisfactory completion of the course, you will be able to:

- Identify and apply personal learning strategies
- Apply reading strategies appropriate to the task to maximize comprehension
- Implement test-taking strategies
- Demonstrate effective note-taking techniques
- Demonstrate the ability to use research strategies to prepare presentations and papers
- Use various techniques to reduce academic stress

COURSE REQUIREMENTS (EXPECTATIONS)

Attendance:

A maximum of eight (8) absences is allowed. According to school policy, if you miss more than eight (8) classes, *for any reason*, you will be administratively withdrawn from the class with the grade of F, which could have financial consequences. In addition, if you miss more than 3 classes, your final grade will be lowered two (2) percentage points for each additional absence. Excused absences, such as athletic walks, will not count toward grade reduction, but will count toward the maximum number of absences.

If you are not in the room when attendance is taken, you will be counted tardy. Three (3) tardies will constitute one absence. Missing more than 20 minutes of class constitutes an absence.

Timely Work:

Part of being successful in any class is to submit assigned work on time. Late work will be accepted for a maximum of 1 week past the due date, and will be counted at ½ credit. After 1 week, late work will not be accepted.

Assignments:

Due dates for each assignment are listed in the Course Schedule in this syllabus. In the event of a planned absence such as an athletic walk, assignments should be turned in early. Note: not all assignments will be collected for a grade. Completion of assignments will help you process the concepts in the chapter—they should be regarded as a study activity.

Final Exam:

The final exam will be a comprehensive exam. It will cover all topics covered in the class.

Materials:

These are the required materials for the course, and you **must** have a book:

- Wong, Linda. Essential Study Skills, 7th ed. Boston: Wadsworth/Cengage, 2012. ISBN: 978-0-495-91350-4.
- The Saint Louis Christian College *2011-2012 Navigator Datebook*

COURSE ASSESSMENT—CRITERIA FOR GRADING

Reading Quizzes (after each chapter)	35%
Daily assignments (assigned in class)	15%
Tests	20%
Final Exam	20%
Class Participation (determined according to attendance as well as classwork)	10%

Final grades will be determined according to the Saint Louis Christian College grading scale.

COURSE SCHEDULE

Class date	Due	Topics to be discussed
Jan. 10		Syllabus; Introduction to the course
Jan. 12	<ul style="list-style-type: none"> • Read Ch. 1 to p. 22 • Complete p. 4 and score it. • Complete the learning style inventory on p. 6-8. • Complete p. 19-20 and score it. Be ready to share your scores in class. 	Discovering and Using Your Learning Styles
Jan. 17	<ul style="list-style-type: none"> • Read p. 23-32 and complete the Chapter Review questions. 	Multiple Intelligences Chapter 1 Review
Jan. 19	<ul style="list-style-type: none"> • Read p. 34-49 • Do questions 1-2 on p. 50; turn in. Answers should be at least 1 paragraph each. 	Chapter 1 quiz Processing Information into Your Memory
Jan. 24	<ul style="list-style-type: none"> • Read p. 50-58 and complete the Chapter Review questions. 	The Conscious Mind Chapter 2 Review
Jan. 27	<ul style="list-style-type: none"> • Read Chapter 3. • Complete Exercise 3.1, p. C2-C4 and bring to class. 	Chapter 2 quiz Using Twelve Principles of Memory
Jan. 31	<ul style="list-style-type: none"> • Complete the case studies on p. 75 and turn in. • Begin Exercise 4.1 on p. 90; complete it by Feb. 9. (Don't procrastinate; it takes 3 days to complete.) 	More about memory Chapter 2 review
Feb. 2	Boatman Leadership Conference: NO CLASS	
Feb. 7	<ul style="list-style-type: none"> • Complete the chapter 4 profile on p. 88 and score it. • Read Chapter 4, p. 89-101 	Chapter 3 quiz Managing Your Time
Feb. 9	<ul style="list-style-type: none"> • Turn in Exercise 4.1. 	Making a schedule that works
Feb. 14	<ul style="list-style-type: none"> • Complete Exercise 4.4. You may use the form on p. C7 or the professor's SLCC-specific form. Turn in your schedule and the self-assessment form. • Read p. 102-114 and complete the Chapter 4 Review 	Goal Setting
Feb. 16		Exam 1: chapters 1-4
Feb. 21	<ul style="list-style-type: none"> • Complete the Exercise 8.1, p. C18. • Read Chapter 8, p. 218-231 	Learning from College Textbooks SQ4R
Feb. 23	<ul style="list-style-type: none"> • Read 232-235. • Answer Exercise 8.4, p. 235 and turn in. • Bring a textbook from one of your Bible classes. 	Triple Q System Annotating Your Textbooks
Feb. 28	<ul style="list-style-type: none"> • Complete Exercise 6.1 and 6.1 (p. C10-11). Print/copy them and bring to class. • Read p. 152-171 	Preparing for Upcoming Tests
Mar. 1	<ul style="list-style-type: none"> • Read p. 172-184. • Complete Exercise 6.5, p. C16 	Dealing with Test Anxiety
Mar. 7		Exam 2: chapters 6 and 8

Mar. 9	<ul style="list-style-type: none"> • Read p. 120-133 • Complete Chapter 5 Reflective Writing, p. 127 and turn in. 	Developing Self-Management Skills Concentration and Motivation
Mar. 14	<ul style="list-style-type: none"> • Read p. 134-149 • Complete Exercise 5.2, using p. C9, and bring to class. 	Managing Stress and Overcoming Procrastination
Mar. 16	<ul style="list-style-type: none"> • Read p. 254-270 	Chapter 5 quiz Developing Notetaking Skills Cornell Notes
Mar. 19-23	Lab Week: NO CLASS	
Mar. 27	<ul style="list-style-type: none"> • Complete Exercise 9.2 p. 269 (due Apr. 3). When you have finished your notes and p. C21, have a Hundred mentor evaluate your notes using p. C22 • Read p. 270-284. Complete the Chapter 9 Review. 	Other notetaking systems
Mar. 29	Potluck Palooza: NO CLASS	
Apr. 3	<ul style="list-style-type: none"> • Turn in Exercise 9.2 with your annotations, your notes, and p. C21-22. • Read p.286-299. 	Chapter 9 quiz Listening and Taking Lecture Notes
Apr. 5	Spring Break: NO CLASS	
Apr. 10	<ul style="list-style-type: none"> • Read p. 200-316. 	Notetaking systems for lectures
Apr. 12	<ul style="list-style-type: none"> • Complete exercise 10.6, using p. C26-27. Have a Hundred Mentor complete p. C27. Turn in C26-27 and a copy of your notes. 	Exam 3: Chapters 5, 9, 10
Apr. 17	<ul style="list-style-type: none"> • Read p. 318-333. 	Creating and Using Visual Notes and Study Tools Visual mappings and Hierachies
Apr. 19	<ul style="list-style-type: none"> • Read p. 334-346. Complete the chapter review, including the visual notes for the "Freedom" excerpt on p. 346. Be prepared to share your notes in class. 	Comparison charts and index card notes.
Apr. 24	<ul style="list-style-type: none"> • Read Appendix A, A3-A21 	Chapter 11 quiz Taking Tests Objective Tests
Apr. 26	<ul style="list-style-type: none"> • Read A22-A45 	Recall and Essay Tests
May 1-3	FINAL EXAM—consult finals schedule for day, time, and place The final exam is cumulative. It will include questions from each chapter studied.	

COURSE RESOURCES

These are suggested resources you may find helpful:

- Deese, James and Ellin K. Deese. How to Study and Other Skills for Success in College, 5th edition. New York: McGraw-Hill, 2003.
- Frank, Steven. The Everything Study Book. Holbrook, MA: Adams Media, 1996. ISBN: 1-55850-615-2.
- Jensen, Eric. B's and A's in 30 Days: Strategies for Better Grades in College. Hauppauge, New York: Barron's, 1997. ISBN 0-8120-9582-0.

- Newport, Cal. How to Become a Straight-A Student: The Unconventional Strategies Real College Students Use to Score High While Studying Less. New York: Broadway, 2007. ISBN-13: 978-0-7679-2271-5
- Dictionary of the English Language [Http://www.bartleby.com/61](http://www.bartleby.com/61)
- Online Writing Assistant www.powa.org useful tips and explanations of grammar, thesis statements, and types of essays.
- Purdue University's Online Writing Lab <http://owl.english.purdue.edu>
- Bible references www.biblegateway.com
- Bible study tools www.biblestudytools.com

COURSE POLICIES

- Any student who turns in work that is not his or her own work will get a failing grade for that assignment. A second offense earns a failing grade in the course.
- Unless instructed otherwise, no collaboration on assignments is permitted. You must do your own work.
- Courtesy and a positive regard for the learning of others is expected at all times.
- You may not use cell phones for any purpose except accessing the textbook in class. Text messaging, MP3 players, Gameboys, etc. are not permitted in class. Cell phones must be either off or turned to "vibrate". If your phone rings, the professor will answer it for you. Violation of this policy will result in being dismissed from class for the day.
- No extra credit will be assigned or accepted.
- No food or drink is permitted in the classroom.
- Sleeping in class is done at your own risk. Consequences may include dismissal from that day's class with an absence recorded.
- All e-mail communications from the professor will be sent to the student's SLCC e-mail address, unless it is a reply to your e-mail. All documents not distributed in class will be put in the student's SLCC mailbox.
- E-mail sent to Mrs. Perrey will be answered in a timely manner—within 24 hours, except on weekends. In most cases, graded assignments will be returned the next class period.
- If you have a diagnosed learning disability, please present your documentation to Prof. Karen Duffy (ext. 1521 or kduffy@slcconline.edu). No accommodations can be granted without Prof. Duffy's recommendation.

INSTRUCTOR CONTACT INFORMATION:

Professor Alice Perrey

Office: downstairs under Room 102, 2nd door on the left

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 Tuesday and Thursday: 1:30-3:00 p.m.
 Wednesday and Friday: 9:00-10:30 a.m.

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